**Instruction** BP 6153

**CCA - SPONSORED TRIPS**

College and Career Advantage (CCA) Regional Occupational Program Governing Board recognizes that CCA-sponsored trips are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their CCA experiences to their potential career field. The Board believes that careful planning can greatly enhance the value and safety of such trips.

All CCA trips involving out-of-state or overnight travel shall require the prior approval of the Board. Other trips may be approved by the Executive Director or designee.

Instructors shall develop plans which provide for the safety of students and their proper supervision by certificated staff on all CCA-sponsored trips. Other CCA employees and parents/guardians may participate in supervision and may be asked to attend preparatory training sessions and/or meetings.

*Legal Reference:*

*EDUCATION CODE*

1. *Authorization of outdoor science and conservation programs*

*32040-32044 First aid equipment: field trips*

*35330 Excursions and field trips*

*35331 Provision for medical or hospital service for pupils (on field trips)*

*35332 Transportation by chartered airline*

*35350 Transportation of students*

*44808 Liability when pupils not on school property*

*48908 Duties of pupils; authority of teachers*

*BUSINESS AND PROFESSIONS CODE*

*17540 Travel promoters*

*17550-17550.9 Sellers of travel*

*17552-17556.5 Educational travel organizations*

*Management Resources:*

*WEB SITES*

*American Red Cross: http://www.redcross.org*

*California Association of Directors of Activities: http://www.cada1.org*

*U.S. Department of Homeland Security: http://www.dhs.gov*

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| Policy  adopted: October 21, 2004  reviewed: October 16, 2008  revised: February 28, 2024 | **COLLEGE AND CAREER ADVANTAGE**  San Juan Capistrano, California |